

Cyngor Cymuned **Penybontfawr Community Council**

Grant Awarding Policy

Who can apply?

Penybontfawr Community Council will consider applications for grants from any organisation or group whose purpose in applying for the grant is primarily for the benefit of residents of Penybontfawr and/or Hirnant.

Applications will not be accepted from individuals or commercial organisations.

Penybontfawr Community Council will not fund activities that it considers to be the responsibility of a statutory authority.

How to apply

An application form is available from the clerk. The completed application form together with any supporting documentation should be forwarded to the clerk, Rhian Briscoe at:

Mount Quarry, Llangynog, Oswestry SY10 0EZ

Email: penybontfawrclerc1@gmail.com

Applications will be considered at any time and will be discussed by full council at the next available meeting. A representative of the organisation making the application may attend the meeting to answer any questions about the application and listen to the decision-making process.

Conditions:

1. An application form must be completed
2. Penybontfawr Community Council reserves the right to request further details/information if deemed necessary.
3. The size of the grant made will depend on the amount available in the community council's budget for grants each year.
4. The award must be used for the purpose for which the application was made. Written confirmation of this along with proof of expenditure is required within 12 months of the grant being awarded.
5. Ongoing commitments to award grants in future years will not be made.
6. The council may make the award of any grant subject to such additional conditions and requirements as it considers appropriate.
7. The council reserves the right to reclaim any award in the event of it not being used for the purpose stated on the application form.

Adopted May 2023

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Application for Grant

Penybontfawr Community Council sets aside a limited amount of money from its budget each year for making grants to village organisations for activities and projects of benefit to its residents.

We want to make sure the money is used in the best possible way on behalf of the residents who have contributed the money through their council tax.

Please provide the information requested below to enable us to do this.

You should submit the application at least six weeks before you require the funding.

Name of organisation:	
Contact details of person making the application	
Name:	
Address:	
Telephone:	
Email:	
Your role (eg Chair, treasurer)	

What are the aims / main activities of the organisation?

For what purpose will the grant be used?

How will this benefit Penybontfawr and/or Hirnant residents?

How much will this activity/project cost? (You may be asked to provide quotes)
£

How much are you requesting from Penybontfawr Community Council?
£

I submit this application on behalf of the stated organisation and believe that all statements made or enclosed to be true.

Signed:_____

Please return the completed form with any supporting documents as necessary to:

Rhian Briscoe, Clerk to Penybontfawr Community Council, Mount Quarry,
Llangynog, Oswestry SY10 0EZ

Adopted May 2023